

MINUTES OF THE JANUARY 25, 2010  
REGULAR MEETING  
OF THE  
SOUTH HOLLAND PUBLIC LIBRARY  
BOARD OF TRUSTEES

1) The meeting was called to order by the President, John Russell, at 7:05 p.m.

2) Roll call:

Present: Mrs. Christine Hermanowicz, Mr. John Russell, Mr. Donald Van Deursen, Ms. Marion Wognum and Librarian: Miss Alma De Young.

Absent: Mr. John Dunlop, Mr. James Gill and Mr. Virgil Tolbert.

3) There were no visitors present.

4) It was noted that Alice Calabrese-Berry called to convey that because of transportation difficulties she would be unable to make the meeting. She offered to fax the hand-out and call the Board of Trustees during the meeting to elaborate on that handout. Mr. Russell said we would just move her agenda item down and proceed with regular business.

5) Correspondence:

a) The board accepted Alma De Young's letter of retirement with regret. Her final day will be June 11, 2010.

b) A memo announcing the First Saturday Trustee/Director Forum on February 6, 2010 was received.

c) An invitation to the Annual Legislators' Breakfast on February 15, at MLS, was received.

d) The Association of Library Trustees, Advocates, Friends and Foundations sent a packet of information on their organization encouraging membership.

6) Mr. Van Deursen moved that the minutes of the December 14, 2009 Regular Meeting of the South Holland Public Library Board of Trustees be approved as presented. Ms. Wognum seconded the motion. The motion unanimously carried.

7) Mrs. Hermanowicz moved that the bills submitted for January 25, 2009 in the amount of \$41,124.87 be approved for payment. Ms. Wognum seconded the motion.

Roll Call:

Ayes: Hermanowicz, Russell, Van Deursen, Wognum

Nays: None

Motion carried.

8) There was no old business to discuss.

9) New Business:

- a) The board reviewed the requirements of the FY2011 Per Capita Grant. Although the requirements looked labor intensive, they felt they could try to accomplish their part. Staff will be working to accomplish the other areas.

10) At 7:30 Alice Calabrese-Berry called and was placed on a speaker phone. She shared with the board her information on "Steps to Hire a New Director," and answered questions. There are several ways that the system can assist in preparing for hiring. The board will contact her as needed.

11) New Business resumed:

- a) Following the information received, the board held a lengthy discussion on beginning the process of hiring a new director. Qualities and qualifications were discussed.
- b) John Russell appointed a New Director Search Committee. John Russell will chair the committee with John Dunlop and Jim Gill to confirm. Mrs. Hermanowicz moved that the New Director Search Committee be authorized to take all necessary action to present qualified candidates to the full board for a final interview in April. Mr. Van Deursen seconded the motion.

Roll Call:

Ayes: Hermanowicz, Russell, Van Deursen, Wognum

Nays: None

Motion carried.

12) There was no business to discuss regarding the Building and Grounds.

13) The Administrative report of January 25, 2009 was presented.

14) Treasurer's Report

- a) A summary of expenditures for FY 09-10 through January 25, 2009 was presented.
- b) Mrs. Hermanowicz explained that the Finance Committee met and worked on the FY2011 and FY2012 budgets. Although there was great concern after discussion with the Village treasurer, the committee feels that the budgets created will be workable. The final piece on salaries still needs to be determined.

15)Announcements:

- a) The next regular meeting of the South Holland Public Library Board of Trustees will take place on Monday, February 22, 2010 at 7:00 p.m.

16)At 9:20 p.m. Mr. Van Deursen moved that the board adjourn to the next regular meeting. Mrs. Hermanowicz seconded the motion. Motion unanimously carried.