

MINUTES OF THE JULY 27, 2009
REGULAR MEETING
OF THE
SOUTH HOLLAND PUBLIC LIBRARY
BOARD OF TRUSTEES

- 1) The meeting was called to order by the President, John Russell, at 7:05 p.m.
- 2) Roll call:
Present: Mrs. Christine Hermanowicz, Mr. John Russell, Mr. Virgil Tolbert,
Mr. Donald Van Deursen and Librarian: Miss Alma De Young.
Absent: Mr. John Dunlop and Ms. Marion Wognum.
- 3) Noting the absence of Secretary Wognum, Mr. Russell called for nominations for secretary pro tem. Mrs. Hermanowicz moved that Virgil Tolbert be appointed secretary pro tem for the duration of this meeting. Mr. Van Deursen seconded the motion. Motion unanimously carried.
- 4) Mr. Tolbert moved that the minutes of the May 18 and the June 22, 2009 Regular Meetings of the South Holland Pubic Library Board of Trustees be approved as presented. Mr. Van Deursen seconded the motion. The board unanimously approved the motion. Motion carried.
- 5) Mr. Tolbert moved that the bills submitted for May 22 in the amount of \$4574.30, June 17 in the amount of \$2,250.05, June 22 in the amount of \$27,333.40 and July 27, 2009 in the amount of \$48,998.20 be approved for payment. Mrs. Hermanowicz seconded the motion.

Roll Call:

Ayes: Hermanowicz, Russell, Tolbert, Van Deursen

Nays: None

Motion carried.

- 6) Correspondence:
 - a) Notification from the American Library Association was received that the Friends of Library division was merged the Trustee division to form the Association of Library Trustees, Advocates, Friends and Foundations.
 - b) The Alzheimer's Association sent a thank you letter to the staff and board for their contribution to the association in memory of a staff member's father, Joseph Beneventi.

7) Building and Grounds:

- a) There were no outstanding issues and everyone was delighted that the library stayed dry through all the rain.

8) The Administrative report of July 27, 2009 was presented.

9) There was no old business to discuss.

10) New Business:

- a) Mrs. Hermanowicz moved to approve the 2009 Annual Resolution for Authorizing Public Library Non-Resident Cards with annual fee of \$175.00. Mr. Van Deursen seconded the motion.

Roll Call:

Ayes: Hermanowicz, Russell, Tolbert, Van Deursen

Nays: None

Motion carried.

- b) Mr. Tolbert moved to approve the ILLINET/OCLC Services Program Renewal Agreement Fiscal Year 2010. Mr. Van Deursen seconded the motion.

Roll Call:

Ayes: Hermanowicz, Russell, Tolbert, Van Deursen

Nays: None

Motion carried.

- c) Mrs. Hermanowicz moved to approve joining LVIS (Libraries Very Interested In Sharing) to expand the free loaning of materials for our patrons. Mr. Van Deursen seconded the motion.

Roll Call:

Ayes: Hermanowicz, Russell, Tolbert, Van Deursen

Nays: None

Motion carried.

- d) Mrs. Hermanowicz moved that we set our out-of-state interlibrary loan fee at \$10.00 to non LVIS participants. Mr. Tolbert seconded the motion.

Roll Call:

Ayes: Hermanowicz, Russell, Tolbert, Van Deursen

Nays: None

Motion carried.

- e) Mrs. Hermanowicz moved that our patrons' out-of state fee for non-LVIS interlibrary loans to a minimum of \$5.00 or 50% of the actual charge by the loaning agency, whichever is greater. Mr. Van Deursen seconded the motion.

Roll Call:

Ayes: Hermanowicz, Russell, Tolbert, Van Deursen

Nays: None

Motion carried.

- f) Mrs. Hermanowicz moved that it be approved for the library to use the Interlibrary Loan Management service of OCLC. Mr. Tolbert seconded the motion.

Roll Call:

Ayes: Hermanowicz, Russell, Tolbert, Van Deursen

Nays: None

Motion carried.

- g) Mrs. Hermanowicz moved that the library close on August 14 for the annual Staff Development Day. Mr. Tolbert seconded the motion.

Roll Call:

Ayes: Hermanowicz, Russell, Tolbert, Van Deursen

Nays: None

Motion carried.

- h) Mrs. Hermanowicz moved that the board approve the revision to the South Holland Public Library's Unattended Children Policy as presented and that it take effect immediately. Mr. Tolbert seconded the motion.

Roll Call:

Ayes: Hermanowicz, Russell, Tolbert, Van Deursen

Nays: None

Motion carried.

- i) Alma gave a brief report of the Per Capita Grant requirements as they relate to the Board of Trustees.
- j) The board began its review of the Administrative Ready Reference and was given the website to refer to for their use.

11) Treasurer's Report

- a) A summary of expenditures for FY 09-10 through July 27, 2009 was presented.

12) Announcements:

- a) The next regular meeting of the South Holland Public Library Board of Trustees will take place on Monday, August 24, 2009 at 7:00 p.m.

13) At 8:00 p.m. Mr. Van Deursen moved that the board adjourn to the next regular meeting. Mr. Tolbert seconded the motion. Motion carried unanimously.